



Adult Supervision of Children's Activities on the Club Premises and During Away Trips

As part of its obligations regarding the safeguarding of children, Carrickmines Croquet & Lawn Tennis Club sets out in this document its policies and procedures for the adequate adult supervision of junior members provided by the Club.

CC<C will ensure that all children's activities organized either on the Club's premises or during any official trip organized by the Club will be adequately supervised by adults. Good practice dictates that more than one adult is present to supervise activities. This will help to ensure the safety of the children as well as protect adults. In this regard the Club will be guided by the recommendations contained in the safeguarding guide for children and young people in sport. Further detailed information on away trips is contained in the "Travel/Away Trip Policy" which is available on the Clubs website.

In relation to away trips involving overnight stays when travelling to and from the accommodation and the tennis centre there will be at least one adult of each gender with a mixed party, there will be a good adult to child ratio, 1:6, and proper access to medical personnel. At the accommodation and tennis centre there will also be an adult to child ratio of 1:6.

As a minimum all organized activities will be supervised by one male and one female adult. Adult supervisors will ensure that they are not left alone with young participants. If any adult needs to talk separately to a child this will be done in an open environment, in view of others.

Leaders and adult supervisors should not be left alone with young people at the end of any activity. Start and finish times for coaching, training and/or other activities will be clearly stated. Parents are requested to collect their children as punctually as possible from the venue. If late collections occur leaders/supervisors should remain in pairs until all participants have left. It is the responsibility of parents/guardians to make arrangements for the timely collection of young people in their charge.

If a parent is unavoidably delayed, they should contact one of the coaches/supervisors attending whose contact numbers will be provided to parents. In the event that no contact is made with the Coach/es or the adult overseeing the trip, we will attempt to contact the parent using the contact number(s) provided by them on the completed Consent Form. If there is no answer, they will ask the child if there is another family member whom they can contact. If no contact can still be made, the coach/supervisor plus another adult will wait with the child at the venue until the child has been collected by a parent or other adult nominated by the parent.

In the case of away trips organized by the Club children attending the trip should let one of the adult supervisors know where they are at all times. It is the responsibility of parents to ensure that children do this. Under no circumstances should a child leave the club premises, accommodation, or activity centres without informing the adult supervisor.

If a child suffers an injury or accident the parents/guardians will be informed, and an Accident Report Form will be completed by the coach/supervisor and returned to the relevant Coach/Manager. Attendance records and records of any incidents or accidents that occur will be kept by the CCO's and DLP at CC<C.

Supervision of changing rooms if necessary (where children are very young or need special assistance), will only be in pairs of the appropriate gender.

Carrickmines Croquet & Lawn Tennis Club welcomes and indeed encourages parents who wish to attend and supervise sessions, (for safety and supervision, not necessarily for their 'technical' expertise!) with a suitably vetted and trained supervisor present.

Parents should note that adequate adult supervision as described above is provided only at the following times:

- During your child's attendance as part of an away trip (including accommodation if relevant),
- On the Club premises for formal organized events or coaching / training and activity centres

We wish to make it clear that while there may be adults present on the premises at other times the, Carrickmines Croquet & Lawn Tennis Club does not regard their presence as the provision of adequate adult supervision and it is not responsible for the safety and protection of your child outside of the specific activities listed above.

While we take every reasonable measure to ensure the safety and protection of all our members (including our own members while they are on an official away trip) such measures do not extend to the provision of adequate adult supervision other than for the activities listed above. In that regard it is the responsibility of each parent/guardian to ensure that their child is adequately supervised at all other times.

This policy document should be read in conjunction with the Clubs "Away Trips and Hosting" policy and "Guidelines on Transporting Young People" both of which are available on the Club website.